

Authority Budget of:

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

State Filing Year

2021

For the Period:

December 1, 2021

to

November 30, 2022

ADOPTED COPY

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Authority Web Address

ADOPTED COPY



Division of Local Government Services

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2021 (2021-2022) AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2021 TO NOVEMBER 30, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwet CPA, RMA Date: 9/13/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwet CPA, RMA Date: 11/19/2021

2021 (2021-2022) PREPARER'S CERTIFICATION

PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Karen Napolitano</i>		
Name:	Karen Napolitano		
Title:	Chief Financial Officer		
Address:	PO Box 188, Lincoln Park, NJ 07035		
Phone Number:	973-696-4494	Fax Number:	973-305-1764
E-mail address	knapolitano@tbsa.net		

2021 (2021-2022) APPROVAL CERTIFICATION

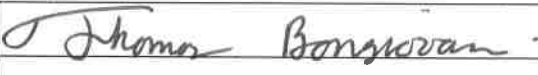
**PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD
SEWERAGE AUTHORITY**

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 8th day of September, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Thomas Bongiovanni		
Title:	Executive Director		
Address:	PO Box 188, Lincoln Park, NJ 07035		
Phone Number:	973-696-4494	Fax Number:	973-305-1764
E-mail address	tbongiovanni@tbsa.net		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	tbsa.net
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Thomas Bongiovanni

Title of Officer Certifying compliance

Executive Director

Signature

Thomas Bongiovanni

RESOLUTION #21-063
2021 (2021-2022) AUTHORITY BUDGET RESOLUTION
Pequannock, Lincoln Park, and Fairfield Sewerage Authority

Important --The amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

FISCAL YEAR: FROM: Dec. 1, 2021 TO: Nov. 30, 2022

WHEREAS, the Annual Budget and Capital Budget for the Pequannock, Lincoln Park, and Fairfield Sewerage Authority for the fiscal year beginning, December 1, 2021 and ending November 30, 2022 has been presented before the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority at its open public meeting of September 8, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$11,724,253, Total Appropriations, including any Accumulated Deficit if any, of \$11,724,253 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,500,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,407,722; and

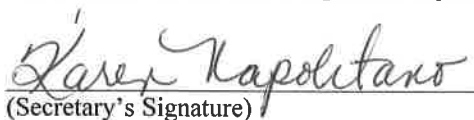
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority, at an open public meeting held on September 8, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority for the fiscal year beginning, December 1, 2021 and ending November 30, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 10, 2021.


(Secretary's Signature)

September 8, 2021
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
David A. Runfeldt	X			
Thomas Boorady	X			
Raymond Verdonik	X			
Arthur J. Schmidt	X			
David Kohle	X			
Jerry J. Notte	X			
Anthony G. Campisi, Jr.				X
Robert A. Voorman	X			

2021 (2021-2022) ADOPTION CERTIFICATION


PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** DEC. 1, 2021 **TO:** NOV. 30, 2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10th day of November, 2021.

Officer's Signature:			
Name:	Thomas Bongiovanni		
Title:	Executive Director		
Address:	PO Box 188, Lincoln Park, NJ 07035		
Phone Number:	973-696-4494	973-305-1764	
E-mail address	tbongiovanni@tbsa.net		

RESOLUTION #21-075

2021 (2021-2022) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only. Don't use for introduction of the Budget.
Note: Fill in the name of Each Commissioner and indicate their recorded vote

PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Pequannock, Lincoln Park, and Fairfield Sewerage Authority for the fiscal year beginning December 1, 2021 and ending November 30, 2022 has been presented for adoption before the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority at its open public meeting of November 10, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$11,724,253, Total Appropriations, including any Accumulated Deficit, if any, of \$11,724,253 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$3,500,000 and Total Unrestricted Net Position planned to be utilized of \$1,407,722; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pequannock, Lincoln Park, and Fairfield Sewerage Authority, at an open public meeting held on November 10, 2021 that the Annual Budget and Capital Budget/Program of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority for the fiscal year beginning December 1, 2021 and ending November 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

November 10, 2021
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
David A. Runfeldt	X			
Thomas Boorady	X			
Raymond Verdonik	X			
Arthur J. Schmidt	X			
David Kohle	X			
Jerry J. Notte	X			
Anthony G. Campisi, Jr.	X			
Robert A. Voorman	X			

2021 (2021-2022) AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Total anticipated revenues are up 5.1% over the 2020-2021 adopted budget. Interest revenue is down by 17.7% due to a drop in interest rates. Excluding Unrestricted Net Position Utilized, overall expenses are up by \$64,199 or 0.6%. Administration Salary & Wages have decreased by 14.9% primarily due to personnel changes.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

No local/regional impacts are expected.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Net position is being utilized in the capital budget. The Authority reserves funds each year through the operating budget for Renewal and Replacement items. This Renewal and Replacement Reserve is being used in 2022 to fund pumping stations, pipeline and treatment plant projects identified in the Capital Budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

N/A

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

N/A

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Pequannock, Lincoln Park, and Fairfield Sewerage Authority		
Federal ID Number:	22-1930339		
Address:	PO Box 188		
City, State, Zip:	Lincoln Park	NJ	07035
Phone: (ext.)	973-696-4494	Fax:	973-305-1764

Preparer's Name:	Karen Napolitano		
Preparer's Address:	PO Box 188		
City, State, Zip:	Lincoln Park	NJ	07035
Phone: (ext.)	973-696-4494	Fax:	973-305-1764
E-mail:	knapolitano@tbsa.net		

Chief Executive Officer:(1)	Thomas Bongiovanni		
(1)Or person who performs these functions under another Title			
Phone: (ext.)	973-696-4494	Fax:	973-305-1764
E-mail:	tbongiovanni@tbsa.net		

Chief Financial Officer(1)	Karen Napolitano		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	973-696-4494	Fax:	973-305-1764
E-mail:	knapolitano@tbsa.net		

Name of Auditor:	Paul Cuva, CPA, RMA		
Name of Firm:	Wielkotz and Company		
Address:	401 Wanaque Ave.		
City, State, Zip:	Pompton Plains	NJ	07442
Phone: (ext.)	973-835-970 x209	Fax:	973-835-6631
E-mail:	paulcuva@optimum.net		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 34
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: \$2,239,147.37
- 3) Provide the number of regular voting members of the governing body: 8 (**Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) per statute for your Authority)**)
- 4) Provide the number of alternate voting members of the governing body: 0 (**Maximum is 2**)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? Yes *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).**

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

N-3 ATTACHMENT 1

Pequannock, Lincoln Park & Fairfield Sewerage Authority

Response to Authority Informational Questionnaire

Question #5

Thomas Bongiovanni, the current Executive Director and former Assistant Executive Director, is the son of Robert Bongiovanni, the former Executive Director.

Question #10

An Annual Wage and Salary Guide is prepared each year and approved by the Board. All increases in base pay are subject to review and approval by the Board. Salary surveys are used to help determine compensation for comparable positions in similar facilities. An independent compensation consultant was used one time. Annual increases in pay (excluding promotions) are generally consistent with written employment contracts. Board Member compensation is set by local municipal ordinances and must be approved unanimously.

N-3 ATTACHMENT 2

Pequannock, Lincoln Park & Fairfield Sewerage Authority Response to Authority Informational Questionnaire

Question #11 Meals/Catering

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
12/22/20	Panera Bread	Employee Holiday Lunch	347.59
12/22/20	Shop Rite	Employee Holiday Lunch	23.95
12/17/20	Manhattan Bagel	Snow Emergency	62.67
2/1/21	West Essex Diner	Snow Emergency	62.38
	Total		<u>\$ 496.59</u>

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
PEQUANNOCK, LINCOLN PARK AND FAIRFIELD
SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person) Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1 Robert Voorman	Chairman	3	X	X				\$ 3,525	\$	\$	\$	\$ 3,525	PRBRSA	Vice Chairman	2	\$	\$	\$ 3,525
2 Arthur Schmidt	Vice Chairman	2	X	X				3,000	0	0	0	3,000	Pequannock Twp	Firefighter	3	599	0	3,599
3 Jerry Nette	Treasurer	2	X	X				3,000	0	0	0	3,000	None		0	0	0	3,000
4 David Runfeldt	Secretary	10	X	X				3,000	0	0	0	3,000	Lincoln Park	Mayor	20	12,000	0	15,000
5 Raymond Verdonik	Board Member	2	X	X				3,000	0	0	0	3,000	PRBRSA/Butler	Chairman/Pres	8	3,300	0	6,300
6 David Kohle	Board Member	2	X	X				0	0	0	0	0	Pequannock Twp	Councilman	4.5	6,200	0	6,200
7 Anthony Campisi	Board Member	4	X	X				3,000	0	0	0	3,000	None		0	0	0	3,000
8 Thomas Boorady	Board Member	2	X	X				0	0	0	0	0	None		0	0	0	0
9 Robert Bongiovanni	Executive Director	45		X				210,735	0	0	19,377	230,112	None		0	0	0	230,112
10 Ernest DeGraw	Superintendent	45			X			161,658	0	0	19,566	181,224	None		0	0	0	181,224
11 Thomas Bongiovanni	Asst Exec Director	45			X			144,731	0	0	26,721	171,452	None		0	0	0	171,452
12 Nick Stein	Maint Supervisor	44			X			115,353	0	0	18,042	133,395	None		0	0	0	133,395
13 Joseph Gibson	Chief Operator	44			X			112,408	0	0	9,944	122,352	None		0	0	0	122,352
14 Donna Peteja	Lab Manager	41			X			102,550	0	0	9,568	112,118	None		0	0	0	112,118
15												0						0
Total:								\$ 865,960	\$	\$	\$ 103,218	\$ 969,178				\$ 22,099	\$	\$ 991,277

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

If Not Applicable X this box Below

	# of Covered Members		Annual Cost		Total Cost		# of Covered Members		Annual Cost		Total Prior year Year Cost		% Increase (Decrease)	
	Proposed Budget	Estimate per Employee Proposed Budget	Proposed Budget	Estimate Proposed Budget	Proposed Budget	Estimate Proposed Budget	Current Year	Current Year	per Employee Current Year	Current Year	Year Cost	Year Cost	Year Cost	Year Cost
Active Employees - Health Benefits - Annual Cost														
Single Coverage	10	\$	12,962	\$	129,620	\$	10	\$	11,271	\$	112,710	\$	16,910	15.0%
Parent & Child	0						0							#DIV/0!
Employee & Spouse (or Partner)	9		25,922		233,298		9		22,541		202,869		30,429	15.0%
Family	8		36,162		289,296		6		31,445		188,670		100,626	53.3%
Employee Cost Sharing Contribution (enter as negative -)					(119,883)						(96,524)		(23,359)	24.2%
Subtotal	27				532,331		25				407,725		124,606	30.6%
Commissioners - Health Benefits - Annual Cost														
Single Coverage														#DIV/0!
Parent & Child														#DIV/0!
Employee & Spouse (or Partner)														#DIV/0!
Family														#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
Subtotal	0						0							#DIV/0!
Retirees - Health Benefits - Annual Cost														
Single Coverage	1		8,400		8,400		1		8,400		8,400		8,400	0.0%
Parent & Child	3		8,400		25,200		2		8,400		16,800		8,400	50.0%
Employee & Spouse (or Partner)														#DIV/0!
Family														#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
Subtotal	4				33,600		3				25,200		8,400	33.3%
GRAND TOTAL	31				\$ 565,931		28				\$ 432,925		\$ 133,006	30.7%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Robert Bongiovanni	187.5	\$ 76,143			X
Ernest DeGraw	345	48,423		X	
Diane Tresca	12.5	2,518		X	
Karen Napolitano	67	6,846		X	
Lorraine Ciampa	43.5	4,093		X	
Thomas Bongiovanni	37	10,871		X	
Donna Peteja	144.5	31,180		X	
Jason Tillery	148.5	26,311		X	
Nicholas Stein	220.5	37,641		X	
Richard Walter	72.5	19,876		X	
Roger Schuch	171.5	16,544	X		
Joseph Selvaggi	25	4,444	X		
Hector Cadavid	18	2,030	X		
Michael Nix	40	2,638	X		
Total liability for accumulated compensated absences at beginning of current year		\$ 289,558			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

Pequannock, Lincoln Park, and Fairfield Sewerage Authority
For the Period December 1, 2021 to November 30, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Gregory Daly	123.5	\$ 19,648		X	
Gerald DeBonte	172.5	22,216	X		
Joseph Gibson	181.5	37,365		X	
Patrick Tuohey	221.5	34,365		X	
Richard Eickhoff	218.5	20,433		X	
Robert Villanova	189.5	10,496	X		
Leonardo Menna	191.5	15,122	X		
Stephen Sussmann	38.5	7,454	X		
Tyler Mrocka	39	1,656	X		
Paul Fertek	34	3,182	X		
Kevin Delaney	4.5	330	X		
Total Page 1		289,558			
Total liability for accumulated compensated absences at beginning of current year		\$ 461,825			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

November 30, 2022

December 1, 2021

For the Period

X

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2021 (2021-2022) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period
December 1, 2021
to
November 30, 2022

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

FY 2022 Proposed Budget										\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Operation #1	N/A	N/A	N/A	N/A	N/A	N/A	Total All Operations	FY 2021 Adopted Budget	Total All Operations		
REVENUES											
Total Operating Revenues	\$ 11,709,853	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,709,853	\$ 11,142,554	\$ 567,299	5.1%	
Total Non-Operating Revenues	14,400	-	-	-	-	-	14,400	17,500	(3,100)	-17.7%	
Total Anticipated Revenues	11,724,253	-	-	-	-	-	11,724,253	11,160,054	564,199	5.1%	
APPROPRIATIONS											
Total Administration	843,568	-	-	-	-	-	843,568	890,800	(47,232)	-5.3%	
Total Cost of Providing Services	6,411,470	-	-	-	-	-	6,411,470	6,326,880	84,590	1.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,925,126	-	-	-	-	-	1,925,126	1,906,567	18,559	1.0%	
Total Operating Appropriations	9,180,164	-	-	-	-	-	9,180,164	9,124,247	55,917	0.6%	
Total Interest Payments on Debt	321,811	-	-	-	-	-	321,811	352,042	(30,231)	-8.6%	
Total Other Non-Operating Appropriations	2,222,278	-	-	-	-	-	2,222,278	2,183,765	38,513	1.8%	
Total Non-Operating Appropriations	2,544,089	-	-	-	-	-	2,544,089	2,535,807	8,282	0.3%	
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	11,724,253	-	-	-	-	-	11,724,253	11,660,054	64,199	0.6%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	500,000	(500,000)	-100.0%	
Net Total Appropriations	11,724,253	-	-	-	-	-	11,724,253	11,160,054	564,199	5.1%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

Revenue Schedule

Pequannock, Lincoln Park, and Fairfield Sewerage Authority
For the Period December 1, 2021 to November 30, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential							\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental	11,665,353						11,665,353	11,098,054	567,299 5.1%
Other							-	-	#DIV/0!
Total Service Charges	11,665,353	-	-	-	-	-	11,665,353	11,098,054	567,299 5.1%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Miscellaneous	500						500	500	0.0%
Industrial Permits	44,000						44,000	44,000	0.0%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	44,500	-	-	-	-	-	44,500	44,500	0.0%
Total Operating Revenues	11,709,853	-	-	-	-	-	11,709,853	11,142,554	567,299 5.1%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	14,400						14,400	17,500	(3,100) -17.7%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	14,400	-	-	-	-	-	14,400	17,500	(3,100) -17.7%
Total Non-Operating Revenues	14,400	-	-	-	-	-	14,400	17,500	(3,100) -17.7%
TOTAL ANTICIPATED REVENUES	\$ 11,724,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,724,253	\$ 11,160,054	\$ 564,199 5.1%

Prior Year Adopted Revenue Schedule

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

FY 2021 Adopted Budget							
	Operation #1	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental	11,098,054						11,098,054
Other							-
Total Service Charges	11,098,054	-	-	-	-	-	11,098,054
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Miscellaneous	500						500
Industrial Permits	44,000						44,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	44,500	-	-	-	-	-	44,500
Total Operating Revenues	11,142,554	-	-	-	-	-	11,142,554
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	17,500						17,500
Penalties							-
Other							-
Total Interest	17,500	-	-	-	-	-	17,500
Total Non-Operating Revenues	17,500	-	-	-	-	-	17,500
TOTAL ANTICIPATED REVENUES	\$ 11,160,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,160,054

Appropriations Schedule

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #1	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	\$ 398,568						\$ 398,568	\$ 468,200	\$ (69,632)	-14.9%
Fringe Benefits	245,500						245,500	227,700	17,800	7.8%
Total Administration - Personnel	644,068	-	-	-	-	-	644,068	695,900	(51,832)	-7.4%
Administration - Other (List)										
Financial Svcs, Professional & Office Exp	199,500						199,500	194,900	4,600	2.4%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	199,500	-	-	-	-	-	199,500	194,900	4,600	2.4%
Total Administration	843,568	-	-	-	-	-	843,568	890,800	(47,232)	-5.3%
Cost of Providing Services - Personnel										
Salary & Wages	2,148,270						2,148,270	2,092,180	56,090	2.7%
Fringe Benefits	866,900						866,900	853,200	13,700	1.6%
Total COPS - Personnel	3,015,170	-	-	-	-	-	3,015,170	2,945,380	69,790	2.4%
Cost of Providing Services - Other (List)										
Energy	1,036,000						1,036,000	1,059,300	(23,300)	-2.2%
Chemicals, Equip/Maintenance/Repairs,							-	-	-	#DIV/0!
Contracted Services, State Requirements	2,360,300						2,360,300	2,322,200	38,100	1.6%
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	3,396,300	-	-	-	-	-	3,396,300	3,381,500	14,800	0.4%
Total Cost of Providing Services	6,411,470	-	-	-	-	-	6,411,470	6,326,880	84,590	1.3%
Total Principal Payments on Debt Service In Lieu of Depreciation	1,925,126	-	-	-	-	-	1,925,126	1,906,567	18,559	1.0%
Total Operating Appropriations	9,180,164	-	-	-	-	-	9,180,164	9,124,247	55,917	0.6%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	321,811	-	-	-	-	-	321,811	352,042	(30,231)	-8.6%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	1,322,278						1,322,278	1,283,765	38,513	3.0%
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves	900,000						900,000	900,000	-	0.0%
Total Non-Operating Appropriations	2,544,089	-	-	-	-	-	2,544,089	2,535,807	8,282	0.3%
TOTAL APPROPRIATIONS	11,724,253	-	-	-	-	-	11,724,253	11,660,054	64,199	0.6%
ACCUMULATED DEFICIT										
							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT										
	11,724,253	-	-	-	-	-	11,724,253	11,660,054	64,199	0.6%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	500,000	(500,000)	-100.0%
Total Unrestricted Net Position Utilized		-	-	-	-	-	-	500,000	(500,000)	-100.0%
TOTAL NET APPROPRIATIONS	\$ 11,724,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,724,253	\$ 11,160,054	\$ 564,199	5.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 459,008.20 \$ - \$ - \$ - \$ - \$ - \$ - \$ 459,008.20

Prior Year Adopted Appropriations Schedule

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

	FY 2021 Adopted Budget						Total All Operations
	Operation #1	N/A	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 468,200						\$ 468,200
Fringe Benefits	227,700						227,700
Total Administration - Personnel	695,900	-	-	-	-	-	695,900
<i>Administration - Other (List)</i>							
Financial Svcs, Professional & Office Exp	194,900						194,900
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	194,900	-	-	-	-	-	194,900
Total Administration	890,800	-	-	-	-	-	890,800
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,092,180						2,092,180
Fringe Benefits	853,200						853,200
Total COPS - Personnel	2,945,380	-	-	-	-	-	2,945,380
<i>Cost of Providing Services - Other (List)</i>							
Energy	1,059,300						1,059,300
Chemicals, Equip/Maintenance/Repairs,							-
Contracted Services, State Requirements	2,322,200						2,322,200
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	3,381,500	-	-	-	-	-	3,381,500
Total Cost of Providing Services	6,326,880	-	-	-	-	-	6,326,880
Total Principal Payments on Debt Service in Lieu of Depreciation	1,906,567	-	-	-	-	-	1,906,567
Total Operating Appropriations	9,124,247	-	-	-	-	-	9,124,247
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	352,042	-	-	-	-	-	352,042
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	1,283,765						1,283,765
Municipality/County Appropriation							-
Other Reserves	900,000						900,000
Total Non-Operating Appropriations	2,535,807	-	-	-	-	-	2,535,807
TOTAL APPROPRIATIONS	11,660,054	-	-	-	-	-	11,660,054
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	11,660,054	-	-	-	-	-	11,660,054
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation		-	-	-	-	-	-
Other	500,000						500,000
Total Unrestricted Net Position Utilized	500,000	-	-	-	-	-	500,000
TOTAL NET APPROPRIATIONS	\$ 11,160,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,160,054

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 456,212.35 \$ - \$ - \$ - \$ - \$ - \$ - \$ 456,212.35

Debt Service Schedule - Principal

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

If Authority has no debt X this box

	Adopted Budget Year 2021	Proposed Budget Year 2022	Fiscal Year Ending in					Thereafter	Total Principal Outstanding
			2023	2024	2025	2026	2027		
Operation #1									
Series 2015 (NJETT)	\$ 1,063,160	\$ 1,073,160	\$ 1,088,160	\$ 1,103,160	\$ 1,118,160	\$ 1,133,160	\$ 1,153,160	\$ 8,507,121	\$ 15,176,081
Series 2010 (NJETT)	301,788	302,788	306,788	312,788	321,788	326,788	326,788	805,642	2,703,370
Series 2006 (NJETT)	541,619	549,178	564,291	563,246	591,129	534,696	-	-	2,802,540
Type in Issue Name									
Total Principal	1,906,567	1,925,126	1,959,239	1,979,194	2,031,077	1,994,644	1,479,948	9,312,763	20,681,991
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If Authority has no debt X this box

F-7

Net Position Reconciliation

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

FY 2022 Proposed Budget

	Operation #1	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 55,196,547						\$ 55,196,547
Less: Invested in Capital Assets, Net of Related Debt (1)	38,987,041						38,987,041
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	85,549						85,549
Total Unrestricted Net Position (1)	16,123,957	-	-	-	-	-	16,123,957
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	13,010,521						13,010,521
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	5,867,315						5,867,315
Plus: Estimated Income (Loss) on Current Year Operations (2)	960,477						960,477
Plus: Other Adjustments (attach schedule)	570,000						570,000
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	10,511,228	-	-	-	-	-	10,511,228
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	1,407,722	-	-	-	-	-	1,407,722
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	1,407,722	-	-	-	-	-	1,407,722
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 9,103,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,103,506

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 459,008 \$ - \$ - \$ - \$ - \$ - \$ 459,008
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD
SEWERAGE AUTHORITY

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

FISCAL YEAR: **FROM:** DEC. 1, 2021 **TO:** NOV. 30, 2022


[X] enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority, on the 8th day of September, 2021.

OR

[] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Thomas Bongiovanni		
Title:	Executive Director		
Address:	PO Box 188, Lincoln Park, NJ 07035		
Phone Number:	973-696-4494	Fax Number:	973-305-1764
E-mail address	tbongiovanni@tbsa.net		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

Pequannock, Lincoln Park and Fairfield Sewerage Authority

FISCAL YEAR: FROM: DEC. 1, 2021 TO: NOV. 30, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

The Capital Budget will be submitted to the Participants following initial approval by the Authority.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

The annual Consulting Engineer's Report was used to develop the Capital Budget.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

An assessment of Renewal and Replacement (R&R) needs of equipment projected over a 25 year period has been employed since the original construction of TBSA Facilities (1979). A corresponding R&R Fund has been developed to provide funding for those needs over the same planning period. The R&R Fund evaluation was last updated in 2004 and a new 25 year schedule is in effect through 2030. Also, the Authority has completed the TBSA Master Plan for Capital Improvements (Oct. 2009) which forms the basis for determining the major capital projects. In addition, we had completed the NJ 2012 Clean Watershed Needs Survey which provides a rough estimate of costs over a 20 year planning period.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

For the current budget year all capital projects will be funded by a combination of existing construction funds, R&R reserves, and additional debt authorization through the New Jersey IBank, which will be funded by Participant payments.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021

to

November 30, 2022

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Operation #1						
Pumping Station Projects	\$ 170,000		\$ 170,000			
Pipeline Projects	175,000		175,000			
Treatment Plant Projects	3,155,000	1,407,722	977,278	700,000		70,000
Type in Description	-					
Total	3,500,000	1,407,722	1,322,278	700,000	-	70,000
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
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Total	-	-	-	-	-	-
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Total	-	-	-	-	-	-
N/A						
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Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 3,500,000	\$ 1,407,722	\$ 1,322,278	\$ 700,000	\$ -	\$ 70,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Pequannock, Lincoln Park, and Fairfield Sewerage Authority

For the Period December 1, 2021 to November 30, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
<i>Operation #1</i>							
Pumping Station Projects	\$ 3,430,000	\$ 170,000	\$ 330,000	\$ 1,850,000	\$ 300,000	\$ 300,000	\$ 480,000
Pipeline Projects	480,000	175,000	175,000	55,000	25,000	25,000	25,000
Treatment Plant Projects	20,040,000	3,155,000	3,575,000	4,455,000	6,100,000	1,880,000	875,000
Type in Description	-	-					
Total	23,950,000	3,500,000	4,080,000	6,360,000	6,425,000	2,205,000	1,380,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
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Total	-	-	-	-	-	-	-
<i>N/A</i>							
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Total	-	-	-	-	-	-	-
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Total	-	-	-	-	-	-	-
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Total	-	-	-	-	-	-	-
TOTAL	\$ 23,950,000	\$ 3,500,000	\$ 4,080,000	\$ 6,360,000	\$ 6,425,000	\$ 2,205,000	\$ 1,380,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Pequannock, Lincoln Park, and Fairfield Sewerage Authority
For the Period December 1, 2021 to November 30, 2022

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Operation #1</i>						
Pumping Station Projects	\$	3,430,000		\$ 1,430,000	\$ 2,000,000	
Pipeline Projects		480,000		480,000		
Treatment Plant Projects		20,040,000	1,407,722	6,212,278	10,000,000	2,420,000
Type in Description		-				
Total		23,950,000	1,407,722	8,122,278	12,000,000	- 2,420,000
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Total		-	-	-	-	-
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Total		-	-	-	-	-
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Type in Description		-				
Total		-	-	-	-	-
TOTAL	\$	23,950,000	\$ 1,407,722	\$ 8,122,278	\$ 12,000,000	\$ - \$ 2,420,000
Total 5 Year Plan per CB-4	\$	23,950,000				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.