



"TWO BRIDGES"

The Pequannock, Lincoln Park and Fairfield Sewerage Authority
AKA Two Bridges Sewerage Authority or TBSA
P.O. Box 188
Lincoln Park, New Jersey 07035

Request For Proposals (RFP)

**Professional Services for General Consulting Engineer
Includes General Consulting, Licensed Site Remediation Professional (LSRP),
Industrial Pretreatment Program (IPP) Management Services and GIS Services**

Mail to:
P.O. Box 188
Lincoln Park, NJ 07035

Deliver to:
End of Lincoln Boulevard
Lincoln Park, NJ 07035

Sealed Proposals must be delivered to the address stated above, prior to the time and date listed as the public opening.

Proposals will be evaluated by the TBSA on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- Experience and reputation in the field;
- Knowledge of the TBSA and the subject matter to be addressed under the contract;
- Availability to accommodate any required meetings of the TBSA;
- Compensation proposal;
- Other factors to be demonstrated to be in the best interest of the TBSA.

This contract will be awarded for one year, beginning March 1, 2019 and ending February 29, 2020. Please include the following with your proposal:

1. A copy of your NJ Business Registration Certificate
2. A copy of your NJ Certificate of Employee Information Report or Form AA-302
3. A completed Ownership Disclosure Statement
4. A completed Disclosure of Investments in Iran form

If selected, your firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

The public opening will be held in the conference room of the TBSA located at the End of Lincoln Blvd., Lincoln Park, New Jersey 07035 on January 16, 2019 at 10:00 a.m.



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SCOPE OF WORK

Proposals should address each of the following four (4) items separately.

GENERAL CONSULTING

Provide general engineering consulting services, including attendance at monthly board meetings, perform annual inspection of the TBSA system and prepare Consulting Engineer's Report, provide general engineering advice and guidance on TBSA projects and develop bid plans and specifications as requested by TBSA.

LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)

Designate and provide an LSRP when necessary and perform LSRP services as required, in accordance with applicable NJDEP requirements.

INDUSTRIAL PRETREATMENT PROGRAM (IPP) MANAGEMENT

Manage and administer the TBSA (Non-DLA) IPP program in accordance with the Rules & Regulations of the TBSA and the USEPA General Pretreatment Regulations (40 CFR 403). The Scope of Work (SOW) will comply with the requirements listed under the TBSA NJPDES discharge permit for a Non-DLA. The following scope of work items will need to be addressed in order to comply with the TBSA, state and federal IPP requirements:

1. Industrial Inspections
2. Industrial Sampling
3. Industrial Survey
4. Review New Discharge/Connection Applications
5. Review of Periodic Discharge/Self-Monitoring Reports
6. Enforcement Actions
7. Review of POTW Wastewater and Sludge Data
8. Annual Report
9. IPP File Maintenance and Data Compilation
10. Slug Discharge and Emergency Response
11. Review of Local Limits
12. RCRA Notification
13. Issuance of Draft Permits, Modifications or Renewals
14. Response to Comments, Hearing and Issuance of Final Permits



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15. Public Notification (Fees for publication of such notices will be billed directly to TBSA)
16. Notifications for Changes in Regulations and Local Limits
17. IPP Public Hearings and Seminars
18. Coordination with TBSA
19. Correspondence
20. Estimates of IPP or Other Related Cost (Work related to the development or calculation of TBSA Sewer Surcharge Rates is beyond the normal IPP scope of work)

GIS SERVICES

Work with Authority to deploy the Authority’s mapping databases on a commercially available cloud based system. Client access to the mapping must be operating system independent and be available from any desktop or mobile device. Provide field data collection application to log inspection and collect asset information. Update GIS database as necessary based upon field survey, markups or as-built information.

A handwritten signature in blue ink, appearing to read 'Robert N. Bongiovanni', is written over a horizontal line.

Robert N. Bongiovanni, P.E.
Executive Director