

**PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
APRIL 8, 2015 6:00 pm REGULAR MEETING**

The Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, April 8, 2015 at 6:00 p.m. in the evening, in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Notte called the meeting to order at 6:01 p.m.

ROLL CALL:

On roll call, the members present were: Arthur Schmidt, Richard Phelan, Anthony Campisi, Raymond Verdonik, Raymond Kerwin, Jerry Notte

ABSENT: David Runfeldt, Robert Voorman (*excused*)

Also Present:

Cleary Giacobbe Alfieri Jacobs: John Napolitano
Hatch Mott MacDonald: Peter Ripkey
TBSA: Robert N. Bongiovanni
Michael E. Solla
Karen Napolitano

Ferraioli, Wielkotz, Cerullo & Cuva: Paul Cuva

OPEN MEETING STATEMENT:

The following statement was read:

Adequate notice of this meeting, has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by mailing said notice and agenda to the following official newspapers:

THE CALDWELL PROGRESS
NORTH JERSEY NEWSPAPERS (RECORD & HERALD)
THE SUBURBAN TRENDS

MINUTES APPROVAL:

On motion by Mr. Phelan, seconded by Mr. Kerwin, the Minutes of the Meeting of March 11, 2015, were approved by the following vote:

VOTED AYE: PHELAN, KERWIN, SCHMDIT, CAMPISI, NOTTE

ABSTAIN: VERDONIK

ABSENT: RUNFELDT, VOORMAN

At this time, Chairman Notte moved the agenda to New Business

NEW BUSINESS: FY 2014 Audit Report – Paul Cuva

Mr. Cuva distributed a Financial Highlight Spreadsheet to the Board and reviewed each line item. He noted that the discontinuation of the incineration impacted the revenues and expenses. He also explained that the reduction in restricted funds was primarily due to the early redemption of the Series E bonds. He stated that overall the Authority is in good financial position.

Mr. Cuva left at 6:14 p.m.

The meeting returned to the regular agenda format.

REPORTS OF COMMITTEES:

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
APRIL 8, 2015 **6:00 pm** **REGULAR MEETING**

FINANCE:

Mr. Voorman was absent. Mr. Phelan presented the Treasurer's Report for the month of April (copy attached), along with the vouchers and the monthly financial reports for Hatch Mott MacDonald and Cleary Giacobbe Alfieri Jacobs. Mr. Phelan recommended payment of the vouchers as presented.

PURCHASING & PERSONNEL:

Mr. Phelan noted that there were no regularly scheduled Personnel Actions for the month of April.

PLANT OPERATIONS:

Mr. Schmidt noted the Operating Report on the table. He noted that the flows were elevated due to the wet weather. Mr. Schmidt also mentioned that he and Mr. Bongiovanni attended the AEA conference in March and a summary of the conference was on the table.

PLANNING & EXPANSION:

Mr. Kerwin informed the Board that the Authority presented that projects to the Lincoln Park Planning Board last Thursday and the projects were approved. He also noted that he and Mr. Notte signed the loan documents last week for the escrow closing on April 13th.

CONSTRUCTION:

Mr. Verdonik reported that the preconstruction meetings were held on March 16th for both projects. A Notice to Proceed (NTP) was issued for Project 2 on April 6th. The NTP for Project 1 is pending changes to Worth's insurance. Mr. Bongiovanni noted the Black & Veatch Engineering Costs and Budgets Report on the table which will be provided to the Board monthly during the project.

INSURANCE AND LEGISLATIVE REVIEW:

Mr. Runfeldt was absent.

LEGAL & PUBLIC RELATIONS:

Mr. Campisi had nothing to report.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Bongiovanni had no formal report.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT:

Mr. Solla had no formal report.

ENGINEER'S REPORT:

Mr. Peter Ripkey distributed copies of the monthly Engineers Report and brought the members up-to-date on all on-going projects. Mr. Ripkey and Mr. Solla discussed the off-site storage for project materials and equipment for Project 2. Mr. Bongiovanni discussed the new loan requirements for an Asset Management Plan.

CORRESPONDENCE:

All members received copies of the correspondence prior to the meeting. The correspondence was reviewed and discussed and is on file with the Authority Secretary. Mr. Notte questioned the frequency of the Authority safety meetings, which are held at the plant at least quarterly.

**PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
APRIL 8, 2015 6:00 pm REGULAR MEETING**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Due to the NJWEA 100th Annual Conference the week of May 11th, a formal motion was requested to reschedule the May 13, 2015 Board Meeting to May 6, 2015 at 6:00pm. A motion by Mr. Schmidt, seconded by Mr. Phelan, to move May's Board Meeting to May 6, 2015 was approved by the following vote:

VOTED AYE: SCHMIDT, PHELAN, CAMPISI, VERDONIK, KERWIN, NOTTE

ABSENT: RUNFELDT, VOORMAN

PUBLIC DISCUSSION:

None.

RESOLUTIONS:

On motion by Mr. Kerwin, seconded by Mr. Verdonik, Resolution #15-028 Certification of Review of Fiscal Year 2014 Audit Report was approved by the following vote:

VOTED AYE: KERWIN, VERDONIK, SCHMIDT, PHELAN, CAMPISI, NOTTE

ABSENT: RUNFELDT, VOORMAN

RESOLUTION #15-028

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended November 30, 2014 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17;

NOW, THEREFORE, Be It Resolved, that the Pequannock, Lincoln Park and Fairfield Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended November 30, 2014, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

RESOLUTIONS CONT'D:

BE IT FURTHER RESOLVED, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 8, 2015.

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:



Raymond T. Kerwin, Secretary
Dated: April 8, 2015


Jerry J. Notte, Chairman

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Pequannock, Lincoln Park and Fairfield Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pequannock, Lincoln Park and Fairfield Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report for the fiscal year ended November 30, 2014 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

Arthur J. Schmidt

Richard Phelan

Anthony G. Campisi, Jr.

Robert A. Voorman

Raymond Verdonik

David A. Runfeldt

RESOLUTIONS CONT'D:

Raymond T. Kerwin _____

Jerry J. Notte _____

Sworn to and subscribed before me

This ____ day of _____, 2015

Notary Public of New Jersey

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #15-029, Interfund Transfers in Accordance with Fiscal Year 2014 Audit Report, was approved by the following vote:

VOTED AYE: PHELAN, VERDONIK, SCHMIDT, CAMPISI, KERWIN, NOTTE
ABSENT: RUNFELDT, VOORMAN

RESOLUTION #15-029

WHEREAS, the Authority Auditor has recently completed its Annual Audit Report of the Authority for the fiscal year ending November 30, 2014; and

WHEREAS, said Report identifies interaccount advances which are outstanding; and

WHEREAS, the Authority desires to reconcile its accounts in accordance with said Annual Audit Report;

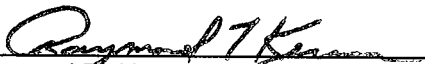
NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. That the sum of \$ 585,485.66 be transferred from Revenue Fund to the Renewal and Replacement Fund.

2. This Resolution shall take effect immediately upon maturity of investments.

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:


Raymond T. Kerwin, Secretary
Dated: April 8, 2015



Jerry J. Notte, Chairman

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #15-030, Designation of Funds, was approved by the following vote:

VOTED AYE: PHELAN, VERDONIK, SCHMIDT, CAMPISI, KERWIN, NOTTE
ABSENT: RUNFELDT, VOORMAN

RESOLUTIONS CONT'D:

RESOLUTION #15-030

WHEREAS, the Authority has had restricted funds in accordance with previous bond covenants for the Construction Fund and for a Three Month Operating Reserve; and

WHEREAS, said bond covenants are no longer effective as of the bond redemption date of December 1, 2014; and

WHEREAS, it is in the best interest of the Authority to properly operate, manage, maintain and improve its facilities; and

WHEREAS, the Authority has determined that there is a need to designate funds for current and future construction projects as well as for continued operation, maintenance, repair and replacement of its facilities; and

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that an unrestricted, designated Construction Fund be established from unrestricted, undesignated net position in the amount equal to the Construction Account balance (reported as \$378,995.85 as of November 30, 2013).

BE IT FURTHER RESOLVED by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that an unrestricted, designated Operation and Maintenance Fund be established from unrestricted, undesignated net position in an amount that should adequately cover operating expenses for a three month period based upon the Authority's adopted budget for the Fiscal Year.

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:



Raymond T. Kerwin, Secretary

Dated: April 8, 2015



Jerry J. Notte, Chairman

On motion by Mr. Verdonik, seconded by Mr. Kerwin, Resolution #15-031 Operating Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: VERDONIK, KERWIN, SCHMIDT, CAMPISI, NOTTE

ABSENT: RUNFELDT, VOORMAN

On motion by Mr. Verdonik, seconded by Mr. Kerwin, Resolution #15-032 Construction Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: VERDONIK, KERWIN, SCHMIDT, PHELAN, CAMPISI, NOTTE

ABSENT: RUNFELDT, VOORMAN

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
APRIL 8, 2015 **6:00 pm** **REGULAR MEETING**

On motion by Mr. Verdonik, seconded by Mr. Campisi and all in favor and there being no further business to come before the Authority, the meeting was adjourned at 6:30 p.m.



Raymond T. Kerwin, Secretary

Dated: April 8, 2015



Karen Napolitano, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

Board Meeting 4/8/15

Period Ending March 31, 2015

ACCOUNT BALANCES:

OPERATIONS AND ADMINISTRATION

Operating Checking Account	\$16,547.83	
Payroll Checking Account	\$185,180.72	
Revenue Accounts - TD Bank	\$6,895,647.59	
NJ Cash Management Fund	<u>\$0.00</u>	\$7,097,376.14

CONSTRUCTION

General	\$276,924.07	
Renewal & Replacement	\$2,448,815.31	
Construction Improvements	<u>\$1,283,116.66</u>	<u>\$4,008,856.04</u>

TOTAL FUNDS MARCH 31, 2015

\$11,106,232.18

MONTHLY EXPENDITURES:

OPERATIONS AND ADMINISTRATION

Operating - Bills, Benefits, etc.	\$272,940.56 *	
Payroll - Salaries & Wages (net)	\$92,167.53 **	
- Taxes	\$49,497.71 **	
- 3rd Party Payments	<u>\$8,224.58 **</u>	\$422,830.38

CONSTRUCTION

\$236,386.28 *

TOTAL EXPENDITURES FOR MARCH 2015

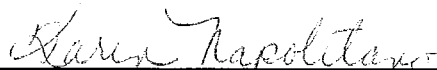
\$659,216.66

* Amount shown has not been deducted from above account balances.

** Amount shown has been deducted from above account balances.



Richard Phelan, Treasurer



Karen Napolitano, Secretary to the Board

OPERATING

RESOLUTION # 15-031

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #16256 through #16320 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
Accurate Pest Control, Inc.		16256	89.17	Pest Control/Mar'15	a51.41
ADP, Inc (Louisville)		16257	1,187.77	Payroll Processing Chrg	a31.38
American Express		16258	20.00	EZ Pass/Business Expenses	a31.21
American Express			20.04	Misc/Business Expenses	a31.21
American Express			77.26	Hotel/AEA Conf/RNB	a31.21
American Express			88.07	Fruit Basket/Tillery	a31.36
AP/Certified Testing		16259	325.00	Field Test/Backflow Preventor	a51.65
Aqua Pro-Tech Laboratories		16260	6,919.00	Chemical Analysis/Rec'd 11/5-26/14,2/4-2/25	a51.65
Borough of Lincoln Park Water		16261	864.00	Two Bridges Rd (1/1-3/31/15)	a51.14
Cablevision		16262	144.90	Internet Service 3/16-4/15/15	a31.35
Champion Uniform Supply, Inc.		16263	340.28	Uniforms	a51.43
Chavond-Barry Engineering Corp.		16264	6,520.00	Annual 503 Reports	a51.63
Clark Transmission Co.		16265	39.30	Sleeves/Shop Supplies	a51.31
Cleary Giacobbe Alfieri & Jacobs LLC		16266	2,293.76	Gen'l & Retainer/Feb'15	a51.58
Complete Hydraulic Works, Inc.		16267	791.94	Rpr/Cylinders/PF#3	a51.33
Comprelli Equipment & Services, Inc.		16268	225.00	Rpr/Front Gate	a51.33
Cummins Power Systems, LLC		16269	770.00	Trouble Shoot Radiator Leak/CPS	a51.33
Engineered Solutions Corp.		16270	1,095.00	Comp Supp/Operations	a51.52
Engineered Solutions Corp.			2,117.50	Inst TS/Engrg	a51.56
Environmental Resource Assoc.		16271	522.20	Annual Proficiency Testing/NJDEP Req'd	a51.42
Environmental Resource Assoc.		16272	660.03	Qtrly Lab Samples/Pymt 1 of 4	a51.65
Fairfield Maintenance Inc.		16273	260.00	Monthly UST Inspections/Feb	a51.65
Ferraioli, Wielkotz, Cerullo & Cuva, P.A.		16274	115.00	Bank Confirmations Charge	a51.57
Finch Fuel Oil Co. Inc.		16275	12,401.80	Fuel Oil/Plant	a51.13
Fisher Scientific		16276	1,053.46	Lab Supplies	a51.42
G. P. Jager & Associates, Inc.		16277	606.78	Pts/Alum Pump	a51.31
G. P. Jager & Associates, Inc.		16278	4,860.00	Repl/Drive Chains/Intermediate Tanks	a61.10
Grainger, Inc.		16279	732.03	Pts/Shop Supplies/Operations	a51.31
Grainger, Inc.			22.30	Oil/Snow Removal	a51.34
Grainger, Inc.			230.44	Safety Supplies	a51.44
Hach Company		16280	677.83	Lab Supplies	a51.42
Hatch Mott MacDonald		16281	1,550.00	Gen'l Consulting/Feb'15	a51.53
Hatch Mott MacDonald		16282	2,250.74	IPP Services/Feb'15	a51.63
Hatch Mott MacDonald		16283	2,708.97	NJPDES Draft (Stormwater Mapping)	a51.63
Jersey Central Power&Light		16284	67,943.06	Plant	a51.11
Jersey Central Power&Light			3,904.62	PS'	a51.12
Maximum Material Handling, LLC		16285	800.00	Annual Insp/Plant Hoist	a51.44
McMaster-Carr Supply Co.		16286	559.68	Pts/Shop Supplies/Plant	a51.31
National Fuel Oil, Inc.		16287	2,605.20	Gasoline	a51.34
Nestle Pure Life		16288	323.55	Water/Feb'15	a51.14
New Jersey Manufacturers Ins. Co.		16289	6,763.92	W.Comp/Pym't #4 of 11	a51.48
NJWEA, Registrar		16290	375.00	Registration/5 Employees/Workshop	a31.24
North Central Laboratories		16291	55.75	Lab Supplies	a51.42
One Call Concepts		16292	29.40	One Call Messages/Feb'15	a51.62
Passaic Valley Sewerage Commission		16293	33,322.50	Liquid Sludge 2/16-3/15/15	a51.55D
Pitney Bowes Credit Corp.		16294	210.00	Postage Meter Lease/Nov'14-Feb'15	a31.34
Pitney Bowes/Reserve Account/Postage		16295	600.00	Postage for Meter	a31.34
Plasti-Fab		16296	5,400.00	Fiberglass Stop Gate/Skimmings Tank	a61.10
Precision Electric Motor Works, Inc.		16297	1,550.91	Repl/Motor/1st Aerator	a51.31
PSE&G		16298	794.18	PS/Jane Rd.	a51.12
PSE&G		16299	1,969.07	PS/Fairfield Rd.	a51.12
Quench USA		16300	399.00	Contract 4/1/15-3/31/16 Admin	a51.14
R&D Trucking		16301	18,574.50	Sludge Removal 3/2-3/20/15	a51.55H

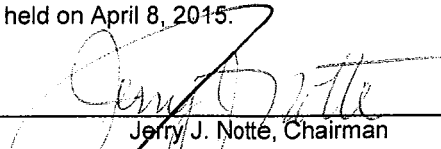
Skyline Environmental, Inc.	16302	2,910.00	Safety & Health Issues	a51.64
State of NJ/Pensions & Benefits(Dental)	16303	2,102.56	Dental Insurance	a21.12
State of NJ/Pensions & Benefits(Health)		49,570.64	Health Benefits	a21.12
TBSA/Arthur J. Schmidt	16304	77.26	Hotel/AEA Spring Conference/AC	a31.21
TBSA/Karen Napolitano	16305	65.85	Office & Board Mtg Supplies	a31.36
TBSA/Karen Napolitano		200.00	Gift/L. Tuohy/25 Years	a31.36
TBSA/Karen Napolitano		18.99	Food/Cake/D. Allen Retirement	a51.47
TBSA/Patrick Tuohy	16306	171.34	Food/D.Allen Retirement	a51.47
TBSA/Patrick Tuohy		186.18	Food/Pre-Construction Meeting	a51.47
TBSA/Petty Cash	16307	27.00	Exp/AEA Conf/RNB	a31.21
TBSA/Petty Cash		19.20	Parcel to DEP	a31.34
TBSA/Petty Cash		89.85	Food/Board Mtg (3/11)	a31.36
TBSA/Petty Cash		132.22	Reimburse (3/3-3/31/15)	a31.36
TBSA/Petty Cash		34.59	Food/Project Mtg (3/16)	a51.47
TBSA/Petty Cash		20.00	Flu Vaccine/D. Tresca	a51.64
The Progress	16308	458.07	Award&Affidavit/Maraziti, Falcon & Healey	a31.32
True Value Hardware	16309	17.51	Supplies/Operations	a51.31
United Cooling & Refrigeration Inc.	16310	1,251.10	Troubleshoot & Rpr/Aaon Lab HVAC	a51.33
USALCO Baltimore Plant, LLC	16311	10,385.85	Polyaluminum Chloride	a51.25
VanGuard Cleaning Systems	16312	323.00	Cleaning Service/Apr'15	a51.41
Verizon	16313	612.73	Telephones 3/15	a31.35
Verizon		2,025.80	Lease Lines 3/15	a31.37
Verner-Cadby Ford	16314	255.40	Repl/Tire & Align/Ford Explorer	a51.36
W. B. Mason Co., Inc.	16315	1,047.28	Tables	a31.31
W. B. Mason Co., Inc.		796.86	Office Supplies	a31.33
W. B. Mason Co., Inc.		18.57	Hand Sanitizer	a51.41
Wallington Plumbing & Heating Supply	16316	69.62	Pts/Shop Supplies/Effluent Sampler	a51.31
Water Works Supply Co.Inc.	16317	104.96	Saddle/Shop Supplies	a51.31
Wayne Auto Supply	16318	511.70	Shop/Plant/DPS Generator Supplies	a51.31
Wayne Auto Supply		7.27	Bulbs/Trucks	a51.36
Wayne Electrical Supply Company	16319	604.25	Pts/Shop Supplies	a51.31
Wizard Printing	16320	65.00	Business Cards/K. Napolitano	a31.33

TOTAL 2015 BUDGET

272,940.56

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on April 8, 2015.


Dated: April 8, 2015



 Jerry J. Notté, Chairman



 Richard Phelan, Treasurer



 Karen Napolitano, Recording Secretary


CONSTRUCTION FUND
RESOLUTION # 15-032

BE IT RESOLVED, By The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof, be approved for payment, and that after Vouchers #0677 through #0680 have been approved by the Chairman or the Treasurer, the Treasurer shall issue Warrants in payment thereof, when there are sufficient funds available to meet them.

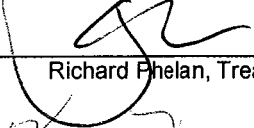
Payee	Ck#	Vou. #	Ck. Am't	Description	Acc't #
Black & Veatch Corporation		0677	160,073.54	Project #1/Design	a84.21
Black & Veatch Corporation			28,504.25	Project#1/Construction Phase	a84.23
Cleary Giacobbe Alfieri & Jacobs LLC		0678	351.50	Plant Improvements/Feb'15	a84.41
Hatch Mott MacDonald		0679	177.26	Hazard Mitigation	a84.10
Hatch Mott MacDonald		0680	47,279.73	Project #2/PS'Design	a84.31
TOTAL 2015 BUDGET			236,386.28		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on April 8, 2015.

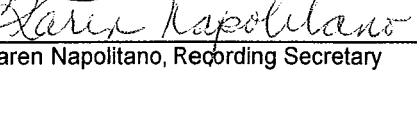
Dated: April 8, 2015



 Jerry J. Nette, Chairman



 Richard Phelan, Treasurer



 Karen Napolitano, Recording Secretary